

Substantive Changes to the Bylaws by the CSHEMA Rules Committee

(as Presented to the Board of Trustees May 2021)

Note: changes listed are compared to the current Bylaws version as posted on the CSHEMA web site. There is a mix of changes made by the BoT, which were not modified by the committee, and changes made by the committee to the marked-up version provided by the BoT. The numbering in this document refers to the final draft as returned to the BoT.

Table of Contents added to beginning of the document

Article I, Section 1.

Address of the Principal Office has been updated

Article II

New Article added for definitions. All subsequent Articles have been increased by one (1).

Article III

Objective statement has been updated as requested by the BoT.

Article IV, Section 1.

The qualifier that the Association not have fewer than 100 Institutional Members has been removed.

Article IV, Sections 1.1-1.4

The four membership types have been rearranged. Definitions of each type have been clarified so as to avoid confusion. Bullets describing allowed areas of participation have been standardized and modified for consistency.

Article IV, Section 1.5

Individual Member has been updated to include four categories (Honorary Life, Emeritus, Student and Transitional) from two (Emeritus, Student). Definitions of each have been clarified.

Article IV, Section 1.6

New section to codify System-Wide Membership. This practice was already in place and is being made official per this addition.

Article IV, Section 2.

Relocated diversity and inclusivity statement from Article III, Section XIII. Numbering of all subsequent Sections have increased by one (1).

Article V: Meetings

New Article. Content from former Article IV, Sections 5-12 have been moved to this Article. Numbering of all subsequent Articles has again been increased by one (1).

Article V, Section 2.

Has been condensed from former Article III, Section 6 but no content has been added or removed.

Article VI, Sections 3.1-3.6.

Bullets have been made consistent in terms of tense and style.

Article VI, Section 3.2.

Reference to appointing standing committees has been removed. Changes in standing committees would be an amendment to the Bylaws. The BoT is not granted that authority.

Article VI, Section 5.1.

The transition point of the BoT members has been clarified to begin after qualification of the election.

Article VI, Section 5.2.

Specific structure has been added to the process by which the Nominating Committee develops a slate of candidates.

The former section describing the membership of the committee has been moved to Article IX where all standing committees and membership thereof are defined.

Article VI, Section 5.3

A statement that the six at-large members shall be staggered so that two positions become contested each year, has been added.

Article VI, Section 7.

Tenure has been clarified to coincide with the qualified election of the position's successor instead of the annual business meeting to provide flexibility for unforeseen circumstances such as a pandemic.

Article VIII, Section 1.

A statement regarding the process to fill the office of the president, should it become vacant midterm, has been added.

Article IX, Section 1.

Committee membership has been moved to the beginning of this Article, allowing portions of the Article to be shorted and less repetitive. Detail regarding membership composition, term and maximum numbers have been moved to the Leadership Manual to provide more flexibility without requiring amendment of the Bylaws.

Article IX, Section 2.

The list of standing committees has been reduced and modified to reflect current practices. Awards and Scholarship are now separate standing committees. Conference Education is proposed to operate as a subcommittee of the Conference Planning Committee. Rules is proposed to operate as an ad hoc committee when needed. (The rules committee has only been active in years that Bylaws changes are being considered, so the rules committee was completely dormant in FY19 and FY20.)

Article IX, Sections 2.1 to 2.7.

The mission of each standing committee has been moved from the Leadership Manual to the Bylaws. Where the current Bylaws also required committee membership to include COP representatives, that mandate has been moved to the description of that committee.

Article IX, Section 3.

As noted earlier, modifying the standing committee requires modification of the Bylaws so this section has been renamed to allow the BoT to appoint special and ad hoc committees as well as task forces.

Article IX, Section 4.

Combined Bylaws Article VII Sections 5-9 into a single area describing Communities of Practice. Section 10, Dissolution (of CoPs) has been moved to the Leadership Manual

Article XI, Section 2

Section (Corporate Seal) has been removed as the referenced seal does not exist. As this left only one section, no section numbers are used (per the standard of our document) and the text of Article XI, Section 1 simply follows the Article identifier.

Article XV

A statement has been added that “Correction of grammatical errors or similar non-substantive changes maybe be made without invoking the Bylaws amendment process.”

Article XVII

This article has been added to define when Bylaws amendments become effective.