

Company Name: University of California, Riverside
Position Title: Environmental Health & Safety Director
Location(s): Riverside, California, United States, 92521
Min Education: BA/BS/Undergraduate

Position Number: 10-08-028

Monthly Salary: \$9,466 - \$12,425

Title: DIRECTOR, ENVIRONMENTAL HEALTH & SAFETY

Category: Management/Senior Professional

Department: Environmental Health & Safety

Notes:

This is a full-time, career position. Schedule of hours is Monday - Friday, 8:00 a.m. to 5:00 p.m. Travel and travel outside of normal business hours will be required.

Essential Functions:

The Director is responsible for the operational management of the Environmental Health & Safety (EH & S) department (19 career staff, \$2.6M operating budget), consisting of the following functional units (1) Fire & Life Safety; (2) Laboratory/Research Safety; (3) Industrial Safety/Hygiene; and (4) Environmental Programs.

As a "hands-on" administrator, this position establishes specific, measurable departmental and individual operational plans and goals for each unit and monitors progress against these plans. Serves as the key campus administrator responsible for addressing the environmental, health, and safety issues the campus faces. Addresses key program issues and risks and develops appropriate plans and procedures, ensures adherence to legislative and regulatory requirements, handle various issues related to research and instructional support, and promotes the use of safe work practices and tools/equipment throughout the campus. Serves as the campus point of contact with governmental safety and regulatory agencies on environmental, safety, and emergency management issues that affect the University. Provides professional advice on safety and regulatory issues affecting the University's instructional and research functions. Oversees the human resources management function for the department, coaching and guiding employees in the completion of their assignments, promoting career development objectives as possible, and ensuring consistent application of personnel policies across the department. Provides direct supervisory oversight to the Industrial Safety/Hygiene Group, as well as the administrative and training functions that support each of the four operational units.

Minimum Requirements:

- Bachelor's degree in a related field.
- Ten years recent, progressively responsible, successful experience in managing one or more key environmental health & safety functional units (e.g., industrial safety/hygiene, lab/research safety, environmental programs, fire/life safety) in a research university setting.
- Experience in successful development and management of an operating budget.
- Successful experience using a broad range of communication methods to shape and advance management initiatives, and build alliances and partnerships.
- Successful experience recruiting, managing, developing and retaining a health and safety work force.
- Experience in developing and using metrics to measure and improve business performance of processes and services.
- Experience modeling ethical behavior and acceptance of accountability.
- Skill in getting financial proposals approved.
- Demonstrated skill in effective leadership and consensus building on significant organizational issues.
- Skill in sustaining a high level of energy and enthusiasm for advancing issues and programs in a shared governance academic environment.
- Skill in building and sustaining a service environment of exemplary customer service.
- Demonstrated skilled in developing and delivering training programs and collaborating with internal IT resources to communicate EHS programs, training and compliance.
- Proficient in using Microsoft Office (Excel, PowerPoint, etc.) and other more specific EH&S software (e.g., chemical inventory management, MSDS management, etc.).
- Comprehensive knowledge of local, California and federal EHS regulations, including:

Environmental requirements for air, hazard communication, water, waste and tank management. Health and safety requirements for: Biosafety, chemical hygiene, PPE evaluations, confined spaces, contractor safety, contractor supplied information and performance, electrical safety, emergency planning, fall protection, fire prevention, hot work, hazard analysis, Lock out/Tag out, pesticide management, radiation safety, respiratory protection, equipment safety, blood borne pathogens, hearing conservation, incident investigation, injury, illness prevention, and reproductive health.

- Demonstrated extensive knowledge of key environmental health and safety issues and best practices in a research setting and the ability to develop solutions and procedures to deal with them.
- Demonstrated knowledge of human resources and labor relations policies and laws applicable to a federal contractor in a represented (unionized) and Affirmative Action/Equal Employment Opportunity (EEO) environment.

- Demonstrated ability to manage multiple projects and resources simultaneously and prioritize accordingly.
- Demonstrated ability to develop implementable EHS strategic and operating plans, goals and objectives, manage performance against these goals, and revise as necessary.
- Proven ability to work collaboratively with individuals at all levels of the organization (faculty, staff, students, contractors, visitors, etc).
- Hired applicant must successfully pass a background check through the Department of Justice.

Benefits of Belonging:

We offer a comprehensive compensation and benefits package for more information click [The Benefits of Belonging](#) (this is a .pdf document).

For more information about UCR and the department this position is located see [Environmental Health & Safety](#).

Information about UCR:

In the Heart of Inland Southern California, UC Riverside is located on nearly 1,200 acres near Box Springs Mountain in Southern California, the park-like campus provides convenient access to the vibrant and growing Inland region. The campus is a living laboratory for the exploration of issues critical to growing communities - air, water, energy, transportation, politics, the arts, history and culture. UCR gives every student the resources to explore, engage, imagine and excel.

UCR is ranked 43rd among top public universities (US News and World Report 2010).

At UC Riverside we celebrate diversity and are proud of our #5 ranking among the nation's for most diverse universities (US News and World Report 2010). Become part of a place that fosters success for all its constituents, students, faculty, and staff, and where work/life balance and campus culture are integral to our way of life.

UCR is an affirmative action and equal opportunity employer with a commitment to workforce diversity.

AA/EOE

Apply Here: <http://www.apply-for-job.net/c/jobclick.cfm?site=6781&job=7135255>