



Sustainability & Conservation Specialist

The University of Massachusetts Lowell is a comprehensive university with a national reputation in science, engineering and technology, and committed to educating students for lifelong success in a diverse world and conducting research and outreach activities that sustain the economic, environmental and social health of the region. In February 2009, a campus-wide strategic planning initiative was launched to reposition UMass Lowell as a world-class institution over the next decade. A major component of that initiative is to ensure that diversity and inclusion is in every aspect of our strategic plan. We seek a diverse talented candidate pool to be part of our mission and achievements.

Position Title & Description:

Reporting to the A. Director of Environmental Health and Safety, the Sustainability & Conservation Specialist supports the University's commitment to environmental stewardship and mission to be a leader as an environmentally sustainable and energy conservative/efficient campus. He/she assists in developing, establishing and implementing daily operations and capital programs related to environmental sustainable practices such as: waste minimization, recycling, greening, energy conservation, renewable energy, on a university-wide basis.

Reducing the University's carbon footprint and green house gas emissions through environmental sustainable practices, community education/awareness and energy conservation initiatives are common goals for this position. The University is a member of the "American College and University Presidents' Climate Initiative".

Examples of Duties:

1. Oversee and/or assist with the development, implementation, and monitoring of the University's operations and programs related to waste minimization, recycling, greening, environmental sustainability, renewable energy and energy conservation initiatives on campus by:
 - Developing methods of UML community education, collection, disposal, monitoring and measuring for waste minimization and sustainability programs.
 - Complying with state, federal, municipal regulations and University procedures that govern solid waste minimization, recycling, greening and sustainability programs.
 - Managing various University environmental waste minimization inventory electronic databases and related document files as required.
 - Managing the University's Zero Sort Recycling program and solid waste disposal contract.
 - Establishing daily, monthly and annual program calendars.
 - Coordinating and overseeing (as recognized) contractors, consultants and vendors engaged to support the University's programs for environmental sustainability and energy Conservation.
 - Serving as a member on the University EHS emergency response teams.
 - Directing and monitoring work performed by recycling and energy conservation related personnel and students affiliated with programs.
 - Scheduling contractors and vendors for work and services related to environmental sustainability programs and energy conservation initiatives as authorized by supervisor.
 - Planning for and procuring all materials and supplies required for programs.
 - Submitting for grant and funding opportunities from various agencies that support program goals.
2. Promote the University's commitment to customer service by:
 - Building effective partnerships with staff faculty and students throughout the University by freely sharing



appropriate information and providing assistance when needed.

- Ensuring optimum service to all internal and external partners in response to all requests for service and information.
- Maintaining an environment that is welcoming to persons of all backgrounds, nationalities, and roles.

Minimum Qualifications:

- Bachelor's degree in environmental, engineering, or related field, and a minimum of five years' experience in the development of an environmental sustainability and energy conservation program.
- Possess a current driver's license.

Preferred Qualifications:

- Experience with LEEDs, ISO 14001 or EPA's Environmental Management System (EMS) program and American College and University Presidents' Climate Initiative.
- Certified in LEED's and/or Certified Sustainability Manager desirable.
- Knowledge and experience with implementing effective waste minimization programs (recycling, greening, sustainability) for a large agency or program.
- Competency in all common office computer application, email, spreadsheets, word processing, etc.
- Demonstrated ability to establish and maintain productive relationships and communications with faculty, staff, students and University departments.
- Demonstrated ability to establish and maintain productive relationships with program associated contractors and vendors.
- Demonstrated ability to administer and monitor various awarded contracts and monitor workers, contractors and vendors for effectiveness and thoroughness.

How to apply: Interested applicants should apply online at <https://jobs.uml.edu> . Thank you for considering the University of Massachusetts Lowell as an employer of choice. We look forward to receiving your application.

The University of Massachusetts Lowell is committed to increasing diversity in its faculty, staff, and student populations, as well as curriculum and support programs, while promoting an inclusive environment. We seek candidates who can contribute to that goal and encourage you to apply and to identify your strengths in this area.