

# **Campus Safety, Health and Environmental Management Association (CSHEMA)**

## **Distinguished Service Award (DSA) Guidelines**

The Distinguished Service Award is the highest award given to individuals by CSHEMA in recognition of outstanding service in the field of environmental health and safety. CSHEMA members, board members or officers may make nominations for this award. Only one individual shall receive this award each year. The CSHEMA Awards & Recognition Committee will evaluate all nominations according to the following guidelines to facilitate the proper use of this award program and will submit their decision to the Board of Directors for approval.

### **Purpose**

The purpose of the Distinguished Service Award is to recognize the excellence of individuals in the field of environmental health and safety on an international scale. The nature of the contributions should reflect exemplary service resulting in more effective or increased levels of injury and/or illness prevention, or assist in furtherance of those goals. The level of excellence appropriate to the Distinguished Service Award implies sustained contribution to recognized activities.

### **Objective**

The objective of the Distinguished Service Award is to recognize the contributions of individuals to the field of safety, health and environmental protection in order to encourage others to expend the time and effort necessary to accomplish such contributions.

### **Eligibility**

To be eligible for nomination the nominee must have:

- made a meaningful impact on health and safety on a national scale; or
- made significant contributions to environmental health and safety through volunteerism in CSHEMA as a board member, committee member, and other activities; or
- made significant and outstanding contributions to CSHEMA and health and safety programs by providing seminars, lectures, professional development classes and other means of sharing expertise.

### **Criteria**

The criteria to be used in evaluating nominations may include, but are not limited to:

- scope of activities;
- Impact of the activities;
- Leadership and long-term dedication to environmental health and safety issues;
- Professional affiliation and recognition; and
- Degree of involvement with program and/or project activities of CSHEMA.

**Recipient**

The nature of the contributions implied by the Distinguished Service Award limits a single individual to receiving the Distinguished Service Award only once in his or her lifetime. This restriction is not intended to limit the breadth of contributions that an individual can make, but rather it emphasizes the value of the Distinguished Service Award. In recognition of this award, the recipient will receive complementary registration to the CSHEMA annual conference the year in which the award is presented. A plaque will be presented by the President of CSHEMA, and its' unique design will demonstrate the importance of the Distinguished Service Award.

The deadline for submittal of nominations is February 15, or the next business day if the 15<sup>th</sup> is on a weekend, and they must be sent to:

CSHEMA  
Jack Voorhees  
One City Centre, Suite 204  
120 W. Seventh St.  
Bloomington, IN 47404-3839

**Other Awards**

All other awards to individuals shall be subordinate to the Distinguished Service Award. Under no circumstances may an award program for individuals or organizations be designed as an extension of the DSA or under the titles of the Distinguished Service Award.